**Purpose:** To promote the advancement of the safety profession and development of members in our geographical area.

**Date: Wednesday, August 9, 2023**

**Time: 5:30pm**

**In Person Zoom Meeting**

**Meeting Called to order (time): Approx 5:38pm**

**Attendees: Matt Phillips, Michael Stid, Amy Henderson, Jon Lehman, Joey Tilghman (new Membership Chair, Andrew Sharp, Guy Butts**

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| **Topic** | **Presenter** | **Notes** |
| **Call to Order/Welcome** | Matt | 5:38pm |
| **Review & Acceptance of Previous Month’s minutes** | Matt | July’s meeting minutes approved by unanimous vote. |
| **President’s Discussion** | Matt | * Meet new Region VI leaders -they want to meet everyone * Think about things to focus on for this chapter: * Joey to attend RJEC occasionally * COMT for 2022 -2023 has been submitted. We achieved GOLD status! Congratulations on a well-done year! * PDC is coming up in a few weeks. Guy to provide update at ROC * Andrew Sharpe – appointed as Program Chairman. Welcome, Andrew! Will be working to transition with Jon. And thank you Jon for YEARS of fantastic programming. * Submitted Changes to amended byLaws. Awaiting final comments from National. |
| **Vice President’s Update** | Michael Stid | * A little progress on Trophy for award (Meola). More to come! |
| **Treasurer’s Update** | Guy Butts | * Truest bank account is quiet. Approx $7600 in account now. Will spend about $2400 in November for meeting |
| **Secretary’s Update** | Amy | * Jon sent Amy info on upcoming meeting to submit for CEUs |
|  | | |
| **Chapter Communications** | Avery | * Unable to attend * Need members to use official emails through ASSP |
| **Program Chair/ Professional Development** | Jon/  Michael | * Need to put all meetings on website so people can plan far ahead. * Jon and Guy went to Tidewater game – Tidewater rented it out and had 45 people there. Many good ideas were share with Ali LePock (Tidewater president). Jim Thornton, President of ASSP, lives in Hampton – coming to our November dinner! Need to push sponsorships. * September- Riley Cagle of AIHA. Sept. 19th. * October-Luck stone in Powhattan. Jon to get with Heyda. Wednesday Oct 25 * November 13th-Annual dinner at New Market. Scheduled time. VOSHA aware. Marta to present. Comish or Asst. to attend. Upstairs entirely. We will honor John at the time with PowerPoint. Inviting his family. * December-Mixer-Friday December 8th Buzz and Neds. Reserved. Meola award will be given. * January-Fire Group turn to host. Jon trying to reach out. Suicide Prevention – UVA – Anthony Bowers. Fire Group not meeting.   Considering this month for 2-hour suicide workshop. Perhaps a mixer after.  **Other Meeting Updates**   1. Working with Tidewater for Meeting. We will be invited to 8/5 mixer at Tides. 2. Something new-Richmond Kickers game Mixer summer /fall 23. 3. Anthony Bowers-Can check on UVA for March 2024. 4. Suicide Prevention workshop will be 2 hours, certificate given. CEUs? Jan. 5. Look at new tour possibilities-a non-profit, brewery, amusement park. 6. For November Meeting-Jon working on John Meola PowerPoint 7. Possibility-Hospital Tour, Prison Tour, Amusement park   **Other Updates and Go Dos**  Reminder: September Drive Smart Event Sept. 13th-15th. Christiansburg.  Reminder: Region 6 Sept. 11th through 15th. Myrtle Beach.  Commonwealth Contractors Safety Meeting on November 15th. Richmond.  Date for Region 6 2024 in Virginia Beach set. Put on Calendar.  Get dates for all events on Calendar plus ASSP and NCS National. |
| **Membership** | Joey | * Welcome!!! Training available – Matt will send link to both new chairs. Need headshots for website |
| **Awards & Honors** | Susan | * Not able to attend |
| **Advisory Board Update** |  |  |
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| **Closing Remarks** |  | Things we want to focus on for the upcoming year –  Webinars?  Getting members more engaged and active  RJEC involvement – celebrating engineering  Community Outreach -charity events, career fairs  Mini PDC with other Chapters? Would need sponsors to achieve  Learn from Tidewater – solid Platinum chapter |
| **Action Item for Next Meeting:**   * Matt to send training links to new chairs * Write up for Chapter Service Award – Matt Sept 1st * Write up for meetings & posting to website/social media – Avery * Brainstorming ideas for Annual Chapter Operations Plan & additional value-added opportunities for membership – All * Powerpoint Slideshow for honoring Meola either Nov (depending on time) or Dec | | |

**Motion to adjourn (Person & Time):** Amy

**Second:** Guy

**Meeting Adjourned (Time):** 6:35pm